Plan on Use of Capacity Enhancement Grant in 2017/18 School Year

Name of School: **Liu Po Shan Memorial College**
Means by which teachers have been consulted: **at staff meeting (21-8-2017, Mon)**
No. of operating classes: **24**

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| Curriculum development           | To relieve teachers’ workload in preparing teaching materials and other teaching related tasks. | To employ three teaching assistants to support teachers in preparing / revising teaching materials, to help in invigilation and supervising students’ activities. | 1. Teachers’ workload in the preparation of teaching materials will be relieved.  
2. Teaching and learning time of students will be increased. | From September 2017 onward for one year.                                               | Salary of the three TAs **$567,000**  
(including 5% MPF) **($15,000 \times 1.05 \times 12 \times 3)** | Quality and quantity of teaching materials prepared.                                  | Survey to get feedback from teachers, records of student learning.                    | Mr. Cheung WS, Mr. Tang HT, Ms. Chan ML, Mr. Chiu KY. |
| Coping with the diverse learning needs of students. | To provide more learning activities for the students.                                     | To conduct a “Developmental Course & Adventure Trail” for S.2 students.              | The confidence, team spirit and organizing skills of the students will be enhanced. | From September, 2017 to August, 2018.              | Hiring a packaged service from Youth organization (YES POWER) **$34,000**  
**Total: $601,000** | The learning interest of the student is raised.  
Students are generally able to make improvement. | Questionnaire to get feedback from teachers and students.                             | Ms. Ho KY.                           |

25 AUG 2017

Date

Ms. Ning Chi LAW (Principal)

Ms. Betty LIU (Supervisor)