

Plan on Use of Capacity Enhancement Grant in 2018/19 School Year

Name of School : Liu Po Shan Memorial College

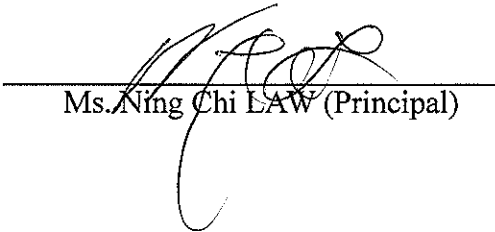
Means by which teachers have been consulted: at staff meeting (21-8-2018, Tue)

No. of operating classes : 24

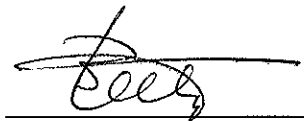
Task Area	Major Area(s) of Concern	Implementation Plan	Benefits Anticipated (e.g. in what way teachers' workload is alleviated)	Implementation Schedule	Resources Required	Performance Indicators	Assessment Mechanism	Person-in-charge
Curriculum development	To relieve teachers' workload in preparing teaching materials and other teaching related tasks.	To employ three teaching assistants to support teachers in preparing / revising teaching materials, to help in invigilation and supervising students' activities.	<ol style="list-style-type: none"> Teachers' workload in the preparation of teaching materials will be relieved. Teaching and learning time of students will be increased. 	From September 2018 onward for one year.	Salary of the three TAs \$567,000 (including 5% MPF) (\$15,000 × 1.05 × 12 × 3)	Quality and quantity of teaching materials prepared.	Survey to get feedback from teachers, records of student learning.	Mr. Cheung WS, Mr. Tang HT, Ms. Chan ML/ Ms. Lai HF, Mr. Chiu KY.
Coping with the diverse learning needs of students.	To provide more learning activities for the students.	To conduct a "Developmental Course & Adventure Trail" for S.2 students.	The confidence, team spirit and organizing skills of the students will be enhanced.	From September, 2018 to August, 2019.	Hiring a packaged service from Youth organization \$34,000 <u>Total : \$601,000</u>	The learning interest of the student is raised. Students are generally able to make improvement.	Questionnaire to get feedback from teachers and students.	Ms. Ho KY.

- 3 SEP 2018

Date



Ms. Ning Chi LAW (Principal)



Ms. Betty LIU (Supervisor)